



Shift Supervisor (Frederickson)

Summary/Objective

The Shift Supervisor is responsible for maintaining policies and procedures as per company standard. They will display leadership and exemplary behavior and will be required to fill in for the Assistant or Store Manager, as needed.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assist Manager in directing store operations and building a winning team that provides excellent customer service.
- Assume responsibility for training, scheduling and motivating employees as directed by Manager.
- Monitor and manage inventory.
- Ensure correct product pricing in consultation with management.
- At the direction of the Manager complete all reports including shift reports, daily store sales, and auditing reports accurately
- Lead, supervise, and train all new employees about products and procedures.
- Maintain compliance to all safety rules, laws, and regulations.
- Maintain the physical appearance and cleanliness of the store and property.

Competencies

- Customer/Client Focus.
- Communication Proficiency.
- Collaboration.
- Problem Solving/Analysis.
- Ethical Conduct.
- Organizational Skills.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, and/or crouching. The employee must frequently lift and/or move items over 50 pounds.

Position Type/Expected Hours of Work

This position requires open availability and flexibility to work any hours or days throughout the week.

Required Education and Experience

- Must be 21 years of age or older.
- Experience with high volume tobacco sales.
- Strong verbal, written, and interpersonal communication skills.
- Must be a highly motivated self-starter with strong leadership skills and a cheerful disposition.
- Exceptional customer service skills, including attention to producing quality results.
- Experience cash handling, inventory control, scheduling of employees and other responsibilities as deemed necessary by Manager.
- Ability to plan, organize and monitor activities according to priorities, established schedules, and deadlines.
- Computer literate with expertise in Microsoft Excel, Word, and Outlook.
- Requires availability to work weekends and evenings when required.
- Must be able to occasionally lift up to 50 pounds, be able to stand and walk for long periods of time, climb and balance on a ladder, etc.
- May serve as Assistant Manager or Store Manager in their absence.

Rate of Pay

- \$19.00-\$20.00 (DOE)

Nisqually Markets is Native hiring preference for enrolled members of the Nisqually Indian Tribe or other Federally recognized Indian Tribe. Please attach a copy of Tribal ID card with resume.